

Cir./2016-17/12  
May 12, 2017

LAKSHMIPAT SINGHANIA ACADEMY  
12-B ALIPORE ROAD, KOLKATA 700 027

Dear Parent,

In continuation of our policy to promote activities, the school is conducting an on-going intensive training programme in selected activities, (please see chart annexed).

Training in these activities will be held at school by eminent teachers outside school hours. The days and timings are so arranged that a student could avail to opt for training in more than one activity.

Apart from enrolment fee, a nominal periodic fee will be charged for training in each activity payable for consolidated periods of three months, at the beginning of each such period, the period being June to August, September to November and December to February 2018. (please see chart annexed) Since the training will be extended to a limited number of students, selection will be held on a first-come-first-serve basis.

Kindly send your responses cum consent by filling in the response cum consent format along with the requisite amount to the OFFICE/HRT on or before Friday, June 16<sup>th</sup>, 2017. Payment should be made by cheque in favour of 'LakshmiPat Singhania Academy'.

In case a child withdraws or discontinues mid-period, fees for the consolidated three months would be payable and no refund can be made. Discontinuation should be intimated in writing to the school. For any other information, kindly contact Mr. A. Chatterjee at the school office / Mr. Darshan Singh Gill (Activity Co-ordinator). Students can attend more than one activity but will have to pay enrollment and training fee for each activity separately.

Training in these activities will commence from **Monday, June 19<sup>th</sup>, 2017.**

For LAKSHMIPAT SINGHANIA ACADEMY  
Meena Kak  
PRINCIPAL

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CONSENT FORM

**TO BE SUBMITTED TO THE OFFICE/HRT ON OR BY FRIDAY, JUNE 16<sup>TH</sup>, 2017.**

**Dear Principal,**

I received your circular dated May 12<sup>th</sup>, 2017 regarding training in activities. I am enclosing the details below.

Name: \_\_\_\_\_ of Class \_\_\_\_\_ Admn. No. \_\_\_\_\_

for training in \_\_\_\_\_. I am sending a cheque of Rs. \_\_\_\_\_ for enrolment and training fee.

Name of Parent: \_\_\_\_\_

Address & Phone No.: \_\_\_\_\_

Signature of Parent: \_\_\_\_\_

